

	<b>Meeting: Autism Partnership Steering Group</b>		
	<b>Date: 10 October 2016</b>	<b>Time: 13:00</b>	
	<b>Venue: The Circle</b>		
<b>Present:</b>	Jo Ball (JB), Heather Burns (HB), Robert Carter (RC), Joe Fowler (JF) – Chair, Roger Guymmer (RG), Hannah Hollingworth (HH), Sylvia Johnson (SJ), Sue Kirkman (SK), Emily Morton (EM), Graham Nield (GN), Grace Parry (GP), Ed Sexton (ES), Laura Walker (LW)		
<b>Also Present:</b>			
<b>Apologies:</b>	Sharon Brooks (SB), Dr Sharonjit Osbourne, (SO) Anna Armentano (AA), Richard Smith (RS), Glynis Beck (GB), Carolyn Bealby(CB)		
<b>Chair:</b>	JF	<b>Minutes:</b>	Steve Morgan (SM)

Item	Key Issues & Actions	Action
<b>Welcome and Apologies</b>	<ul style="list-style-type: none"> <li>Introduction were made</li> <li>EM said GB wanted it noting that she has sent apologies for last two meetings but they have not been passed on.</li> </ul>	
<b>Minutes from last Meeting</b>	<ul style="list-style-type: none"> <li>It was agreed to concentrate on Item 3 on the Agenda and come back to the minutes afterwards, if there was time.</li> </ul>	
<b>Autism Self Assessment</b>	<ul style="list-style-type: none"> <li>ES explained the Autism Self Assessment document.</li> <li>The autism partnership, currently being developed, would potentially oversee this task in the future.</li> <li>ES has collated information from a number of services but the document is not complete yet.</li> <li>ES hopes that if there are any errors they will be flagged today.</li> <li>It was noted the questions on the self-assessment were confusing – ES will feed this back to Public Health.</li> <li>It was accepted that this is a complicated task and there is a possibility we may miss the deadline if we get full scrutiny of this group before it is submitted.</li> <li>We could send something with an indicative rating and then discuss in more detail some other time.</li> <li>It was queried, if we submit a late response, would we be “named and shamed” by Public Health?</li> <li>ES asked that people concentrate on the questions that require a Red/Amber/Green rating and come back to the other questions if there is time.</li> </ul> <p><b>The following questions were agreed to be Red rated:</b></p> <ul style="list-style-type: none"> <li>11, 18, 20, 29.01, 47</li> </ul> <p><b>The following questions were agreed to be Red/Amber rated:</b></p> <ul style="list-style-type: none"> <li>8.02</li> </ul> <p><b>The following questions were agreed to be Amber rated:</b></p> <ul style="list-style-type: none"> <li>6, 7, 10, 12, 12.01, 12.02, 13, 14, 26, 35, 35.01, 36, 36.01, 37, 37.01, 48, 50, 51</li> </ul> <p><b>The following questions were agreed to be Green rated:</b></p> <ul style="list-style-type: none"> <li>9</li> </ul>	<b>ES</b>

	<ul style="list-style-type: none"> <li>• There were further comments made:</li> </ul> <p><b>Question 3</b></p> <ul style="list-style-type: none"> <li>• Change from “No” to “Yes”</li> <li>• It was noted funding had been secured from the Government and the Transforming Care Partnership to support people with health and/or mental health issues, learning difficulties and autism, to get into work.</li> </ul> <p><b>Question 5</b></p> <ul style="list-style-type: none"> <li>• There are several people with a lead for services for adults with autism within their own organisations, but no one with an overall lead. This is recognised as a gap.</li> </ul> <p><b>Question 6</b></p> <ul style="list-style-type: none"> <li>• The Health &amp; Wellbeing Board is responsible for producing a JSNA for the city. RG quoted statements from reports. HB said there was a stand-alone piece of work undertaken by Janet Southworth from Public Health, but this is not a full JSNA. HB will forward to group.</li> <li>• JF will find out where the latest draft of the Council’s document is.</li> </ul> <p><b>Question 7</b></p> <ul style="list-style-type: none"> <li>• The council collects data on CareFirst but it was felt this is not always up to date or accurate. Some forms are time limited so not always appropriate. Contact assessments need changing on system for people with autism. There are no mechanisms for collecting historical data – Children’s records do not automatically transfer through when people become adults. Categories make it difficult to collate the information from different teams/services – and it also depends on whether the person has been categorised as having autism. It was felt it would be difficult for the group to respond as it was felt the figures quoted may not be accurate.</li> </ul> <p><b>Question 8.02</b></p> <ul style="list-style-type: none"> <li>• It was queried what was meant by “requirements of planning and commissioning”. The data received helps to plan future services. HB was confident that this information was adequate to plan services. It was noted the data also included information from universities and the fluctuating student population. As time goes on we will be able to identify patterns so will be able to predict more on need. It was important to note that services had not been cut.</li> </ul> <p><b>Question 11</b></p> <ul style="list-style-type: none"> <li>• ES to check SCC Reasonable Adjustment Policy.</li> </ul> <p><b>Question 12</b></p> <ul style="list-style-type: none"> <li>• It was queried whether it flags up on a person’s medical record that they have autism? It is on the form as part of the referral criteria for GP’s.</li> <li>• ES will send the group a link to the Accessible Information Standards.</li> </ul> <p><b>Question 13</b></p>	<p>HB</p> <p>JF</p> <p>ES</p> <p>ES</p>
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<b>Autism Awareness Campaign</b>	Agreed to defer	
<b>SAANS update</b>	Agreed to defer	
<b>Workstream Updates</b>	Agreed to defer	
<b>Future meetings</b>	Agreed to defer	
<b>Any Other Business</b>	<p><b>Blue Badge</b></p> <ul style="list-style-type: none"> <li>Laura explained she is currently applying for a blue badge for her daughter who has just turned 16.</li> </ul>	

	<ul style="list-style-type: none"> <li>• The application process has proven quite difficult.</li> <li>• Laura has had to ring the council to get a paper copy of the form as the online process talks about physical conditions and will not let you continue the application until you have answered the questions.</li> <li>• Laura has also had to provide verifying evidence from various professionals.</li> <li>• There is mixed information online for people applying through the new PIP criteria and the old DLA.</li> <li>• When Laura was able to narrow down the criteria she found that it was only for the planning of a journey, not the actual journey - it was felt this should be reflected in the guidance or that an alternative referral route provided.</li> <li>• It was felt there is a lot of inequality in who received a Blue Badge</li> <li>• Joe will raise with the Customer Services Director and ask someone to attend the next meeting to discuss.</li> </ul> <p><b>Carers Travel Pass</b></p> <ul style="list-style-type: none"> <li>• It was felt there is also inequality when applying for a Carers Travel Pass – some people get it and some don't, even when they have the same condition.</li> </ul> <p><b>Case Register</b></p> <ul style="list-style-type: none"> <li>• It was suggested a new Case Register is created for people with autism as the current register is for people with a Learning Disability.</li> </ul>	
<b>Date of next meeting</b>	<p><b>Monday 5 December 2016</b>  <b>10.00-12.00</b>  <b>The Circle</b></p>	