

## Autism Training Workstream Meeting

16<sup>th</sup> January 2017, Quaker Meeting House

**Present:** Roger Guymer, Graham Nield, John Kirkman, Carolyn Bealby, Donna Turner, Emily Morton

**Apologies:** Sue Kirkman, Grace Parry, Laura Walker, Lesley Sweeney

**Attending:** Heather Baxendale, Mike Mcenery (for item on Information and Advice)

### Matters arising from previous meeting

- John Kirk change to John Kirkman, Roger Wilde change to Roger Guymer
  - **Action: Emily to change**
- Item 4 should say Carolyn not Carol. Discussion about contacting Dean of Medicine
  - **Action: Kathryn has been in touch awaiting a response**
- Item 4 should say that a discussion took place with regards to assessing the e-learning that the LA offer to staff as it was felt it should include an element of lived-experience
  - **Action: To discuss at meeting in January**
- Was unclear about purpose of item 8 – Kathryn to contact Steve Thomas, CCG. It was decided that this related to the Autism Partnership and he should be invited once the Autism Partnership is a bit clearer
  - **Action: To invite Steve Thomas, CCG to Autism partnership once the survey results have been acted on.**

### Information and Advice Review

Heather Baxendale and Mike Mcenery from Sheffield City Council came back to the meeting to the group to feed back on the review of findings from the information and advice which is being undertaken by the Council, as well as to report back on changes they have made in response to issues raised by the group when they visited last time.

Mike talked through the headline responses to the survey. Click on the link below to view them:

- 260 individuals responded to the survey, 50 partner organisations and 60 staff.
- People wanted face-to-face contact either direct or using a phone
- Information provision
  - Gaps in Autism information provided
  - Sheffield Clinical Commissioning Group have introduced a page on Autism
  - Sheffield Autistic Society are revamping their website so that it provides more information
  - Important to have links between websites
- Next steps

- Transform plan being developed with move from Care First to another system – Lauren Edwards is leading on this. will include an on-line assessment tool
- New SCC website will be more interactive
- Mike Mcenery developing an action plan from the findings

Heather then reported back on some of the changes that had been made following a meeting with workstream previously.

- There was a query regarding what 'business support' meant as part of an address when people are sending information, returning surveys etc. This has now been changed so that it says Sheffield City Council Quality Team
- There had been a query regarding the autism training which community support worker receive. Heather had spoken to the manager of this service and provision is limited. Heather had looked at some on-line training and passed it on to the team. This links into the following discussion with Donna Turner regarding workforce development and provision of training.
- Guide to Independent Living – currently does not have anything in it about autism but will be included when it is updated
- Difficulty in finding information about autism on Sheffield Directory – changed buttons so there is a separate button for Autism. There is a link for national autistic society and Heather will add a link to the Sheffield Autistic Society.

### **Training and e-learning**

Donna Turner talked about how training is organised in Sheffield City Council. There is some mandatory training which is mainly e-learning plus some recommended training. As part of employees supervision and development opportunities other training will be identified. This includes a training matrix to ensure that people access the right training at the right level for them.

There are 3 types of Autism e-learning currently available. Donna would like to initially look at the training with the group with a view to co-producing the e-learning on offer.

In order to do this people will need access to the learning platform. Donna agreed to set up access. A meeting will then be set up at Moorfoot so that people can get together with their initial feedback and comments with the opportunity to look at the resources together

- **Action: Donna to talk to her colleagues in order to set up passwords for people to view the training and to then set up a meeting for end of February ( following the meeting an invite was sent out asking if people would like to be involved. Those expressing an interest where then sent individual log-in details)**

### **Agenda for next meeting**

- Update on training – including reviewing e-learning

**Date of Next Meeting** To be arranged